

**BROCKPORT CENTRAL SCHOOL
BOARD OF EDUCATION
July 14, 2023**

These are the minutes of the Annual Board Reorganization Meeting on July 14, 2023. The meeting was called to order at 5:42 p.m. by District Clerk Deb Moyer.

The following Board Members were in attendance:

Terry Ann Carbone, Board Member
Jeffrey Harradine, Board Member
David Howlett, Board Member
Robert Lewis, Board Member
Kathy Robertson, Board Member
David Stroup, Board Member
Michael Turbeville, Board Member

Also present were:

Sean Bruno, Superintendent of Schools
Lynn Carragher, Assistant Superintendent for Inclusive Education and Instruction
Jerilee Gulino, Assistant Superintendent for Human Resources
Jill Reichhart, Treasurer and Finance Director
Darrin Winkley, Assistant Superintendent for Business
Deb Moyer, District Clerk
Garrett Hotchkiss
Heather Schmidt
Bianca Stroup
Dave Stroup
Janice Waeghe

OATH OF OFFICE

District Clerk administered the Oath of Office to:

- Re-elected Board Members: Mr. Bob Lewis and Mr. Mike Turbeville
- Superintendent Mr. Sean Bruno

ORDER OF THE AGENDA

Mr. Lewis moved, seconded by Ms. Robertson, the Board of Education approved the order of the agenda. The motion carried 6-0.

BOARD GOVERNANCE & OATH OF OFFICE

Mr. Howlett moved, seconded by Mr. Turbeville, The Board of Education approved to elect David Stroup as Board of Education member to serve through the date of the next regular election in May 2024. The motion carried 6-0.

The District Clerk administered Mr. Stroup's Oath of Office.

Ms. Carbone moved, seconded by Mr. Lewis, The Board of Education approved to elect Mr. Harradine as Board President for the 2023-24 school year. The motion carried 6-1 (abstention by Mr. Harradine)

The District Clerk administered Mr. Harradine's Oath of Office.

Mr. Harradine continued the meeting.

Mr. Howlett moved, seconded by Mr. Turbeville, the Board of Education approved to elect Bob Lewis as Vice President of the Board of Education for the 2023-24 school year. The motion carried 6-1 (abstention by Mr. Lewis) District Clerk administered Mr. Lewis's oath of office.

NEW BUSINESS

1. Mr. Howlett moved, seconded by Mr. Turbeville, the Board of Education designated Debra Moyer to serve as District Clerk for the 2023-24 school year. The motion carried 7-0. President Harradine administered Ms. Moyer's oath of office.

Mr. Turbeville moved, seconded by Mr. Howlett, the Board of Education approved New Business Items 2-64. The motion carried 7-0.

2. Tammy Clarke be designated Deputy District Clerk, to serve for the 2023-24 school year.
3. Jill Reichhart be designated as the School District Treasurer, to serve for the 2023-24 school year. The District Clerk administered the Oath of Office.
4. Darrin Winkley, be designated as the Purchasing Agent for the Brockport Central School District for the 2023-24 school year.
5. Jill Reichhart be designated as Deputy Purchasing Agent for the 2023-24 school year.
6. Jamie Porteus be designated as Treasurer of the Extra-Classroom Activity Funds in the High School for the 2023-24 school year.
7. Melisa Dickinson be designated as Treasurer of the Extra-Classroom Activity Funds in the Middle School for the 2023-24 school year.
8. Ellen Aceto be designated as Treasurer of the Extra-Classroom Activity Funds in the Hill School for the 2023-24 school year.
9. Mengal, Metzger Bar & Co. LLC to be appointed to serve as External Auditor for the 2023-24 school year.
10. Mindy Zyra be appointed as District Claims Auditor for the 2023-24 school year at \$24.95 per hour.
11. Jerilee Gulino be appointed as the Payroll Certification Officer for the 2023-24 school year.
12. Lisa Proctor be designated as Tax Receiver, for the District, 2023-24 school year.
13. 2023-24 Substitute Rates for the Brockport Central School (Please see attached Appendix)
14. Jill Reichhart be designated as Assistant Receiver of Taxes, for the District, 2023-24 school year.
15. Darrin Winkley be designated as Hearing Officer for School Lunch Free/Reduced forms for the 2023-24 school year.
16. Darrin Winkley be appointed as the Infection Control Officer for the 2023-24 school year.
17. Jerilee Gulino be designated Records Retention Officer for the 2023-24 school year.
18. Jerilee Gulino be designated Civil Rights Compliance Officer for the 2023-24 school year.
19. Jerilee Gulino be designated as Title IX Compliance Officer for the 2023-24 school year. Darrin Winkley will serve as the alternate Title IX Compliance Officer.
20. Lynn Carragher will serve as the Section 504/ADA Compliance Officer for the 2023-24 school year. Paulette Reddick will serve as the alternate Section 504/ADA Compliance Officer.
21. Dr. James Goetz be designated as District Physician for the 2023-24 school year at \$41,093.
22. Ryan Lanigan be the Designated Educational Official (DEO) as required by the SAVE legislation for the 2023-24 school year.
23. Jerilee Gulino be the Designated Medicaid Compliance Officer for the 2023-24 school year.
24. Lynn Carragher be designated as the Liaison for Homeless Children and Youth for the 2023-24 school year with Jerilee Gulino as alternate.
25. Christian Hansen be designated as the District Chemical Hygiene Officer for the 2023-24 school year.
26. Paul Swanger be designated as the District AHERA, Asbestos Compliance Officer, for the 2023-24 school year.
27. Jerilee Gulino be designated as the Copyright Officer, for the 2023-24 school year.
28. Bernard P. Donegan, Inc. be designated as fiscal advisor for the 2023-24 school year.
29. LaBella Associates be designated as the architect for the 2023-24 school year.

30. Harris Beach PLLC be appointed as School Attorneys for the 2023-24 school year, billing per services requested.
31. Santiago Burger LLP be appointed as School Attorneys for the 2023-24 school year, billing per services requested.
32. Timothy R. McGill be appointed as Bond Counsel for the 2023-24 school year, billing per services requested.
33. Jerilee Gulino be designated as Freedom of Information Law (FOIL) officer for the 2023-24 school year.
34. Anthony Smith be designated as Data protection officer for the 2023-24 school year.
35. Ryan Lanigan be designated as District-wide Dignity Act Coordinator for the 2023-24 school year.
36. Jerilee Gulino be designated as the assistant District-wide Dignity Act Coordinator for the 2023-24 school year.
37. Kelly Keenan be designated as Ginther Dignity Act Coordinator for the 2023-24 school year.
38. Alana Roberts be designated as Barclay Dignity Act Coordinator for the 2023-24 school year.
39. Lauren Combo be designated as Hill Dignity Act Coordinator for the 2023-24 school year.
40. Michelle Guerrieri be designated as Oliver Middle School Dignity Act Coordinator for the 2023-24 school year.
41. Michael Pincelli be designated as Brockport High School Dignity Act Coordinator for the 2023-24 school year.
42. Lynn Carragher be designated as the Board's representative for approving and effectuating the recommendations of Committee on Special Education and the Committee on Pre-School Special Education for the 2023-24 school year.
43. Brockport Central School District participate in the National School Lunch/Breakfast Program for 2023-24, and approve the School Breakfast and Lunch prices as follows:

| | Breakfast | Lunch |
|------------|-----------|--------|
| Elementary | \$2.10 | \$3.20 |
| Secondary | \$2.10 | \$3.20 |
44. The Branch Offices of the J.P. Morgan/Chase Bank, JP Morgan Securities, Bank of America, Bank of the Finger Lakes, Bank on Buffalo, Canandaigua National Bank, Community Bank, Five Star Bank, Key Bank, M&T Bank, Signature Bank, and Upstate Bank be designated as depositories for all school funds and further that the monies of said accounts be withdrawn only upon the check of the district signed by the Treasurer of the District. The accounts in the aforementioned banks shall not exceed the following amounts:
 - J.P. Morgan/Chase Bank \$45,000,000
 - J.P. Morgan Securities \$45,000,000
 - Bank of America \$45,000,000
 - Bank of the Finger Lakes \$45,000,000
 - Bank on Buffalo \$45,000,000
 - Canandaigua National Bank \$45,000,000
 - Community Bank \$45,000,000
 - Five Star Bank \$45,000,000
 - Key Bank \$45,000,000
 - M & T Bank \$45,000,000
 - Signature Bank \$45,000,000
 - Upstate Bank \$45,000,000
45. A one signature check be used by the Board of Education for the school year 2023-24 for all financial transactions. Checks to be signed by the Treasurer.
46. Authorization be granted for the use of electronic check signing procedures, for all approved district expenditures, except in an emergency when the District Treasurer is duly authorized to sign checks.
47. The following petty cash accounts be established for the school year 2023-24 under the custodianship of the following employees named below:

- ❑ Oliver Middle School Trina Kenney \$100.00
- ❑ High School Erica Baase \$100.00
- ❑ District Office Tammy Clarke \$100.00
- ❑ Bus Garage Molly Williams \$100.00

48. The following Change Fund be established in the amount of \$200.00 for the school year 2023-24 under the custodianship of Todd Hagreen. In the case of special events, up to an additional \$600.00 may be issued.
49. Pursuant to the Commissioner of Education's Regulations 170.2, Sean Bruno, Chief School Officer, be authorized to make budget transfers from various account codes as he deems necessary up to and including the sum of \$20,000. BE IT FURTHER RESOLVED, that transfers from \$20,001 and up shall be approved by the Board of Education.
50. Authorize Assistant Superintendent for Business, Darrin Winkley to approve capital project change orders.
51. The District Clerk obtain the necessary insurance bonds for the following officers:
 - a. Receiver of Taxes in the amount of \$1,000,000
 - b. District Treasurer in the amount of \$5,000,000
 - c. Deputy Treasurer in the amount of \$5,000,000
 - d. Claims Auditor at \$1,000,000
 - e. Payroll Certification Officer at \$250,000
52. Authorize the Treasurer to issue tax refunds, corrections, and small claims order refunds in the amount not to exceed \$10,000. Amounts for said claims in excess of \$10,000 shall be approved by Board Resolution.
53. Resolved by the Board of Education of Brockport Central School District, Monroe County, New York as follows:

Section 1. The newspapers set forth in Section 2. hereof are hereby designated as the official newspapers of the Brockport Central School District, Monroe County, New York, it being the intent of such designation to utilize only one newspaper whenever a publication is required by law to be made in an official newspaper; likewise, only two newspapers would be used if the law requires publication in two newspapers, and etc.

Section 2. Such newspapers are: Rochester Business Journal, Daily Record, Democrat & Chronicle, Suburban News, and the Genesee Valley Penny Saver.

54. The regular meetings of the Board of Education for the school year 2023-24 shall be the 1st and 3rd Tuesday of each month at 6:00 p.m., unless otherwise agreed upon.
55. Resolved that Brockport Central School District, Location code 72600, establishes the following as standard workdays for the New York State and Local Employees' Retirement System, see attached.
56. 2023-24 Non-Resident Tuition Rates for the Brockport Central School as follows:

| | |
|---|------------------|
| Regular Education, Kindergarten – Grade 6 | \$7,081/student |
| Regular Education, Grades 7-12 | \$12,588/student |
| Students with Disabilities – Kindergarten – Grade 6 | \$27,290/student |
| Student with Disabilities, Grades 7-12 | \$32,797/student |

57. The following be approved to serve on the 2023-24 District-wide Committee on Special Education:

| | |
|------------------------------------|---|
| CSE Chairperson | Lynn Carragher, Betsy Fitzpatrick, Paulette Reddick |
| School Psychologist Representative | Amy Rybacki – Ginther Audra Knapp – Barclay Maria Belpanno – Hill School Amber Hildebrand – Oliver Middle School Colleen Parker – Oliver Middle School Michael Casale – High School Matthew Newsome – High School |
| Parent Representatives | Marisol Barreiro, Paula Liuci, Kaitlin Sigler, Stephanie McAfee, Nadine Young |
| Student Teacher(s) | As per regulations |

- *School Physician Dr. James Goetz
- *Surrogate Parent Sue Radzio
- *as requested by parent, student, or district

- 58. Grant the President and Vice President the authority to appoint impartial hearing officers in between scheduled board meetings pursuant to the rotational selection process set forth in Part 200 of the Regulations of the Commissioner of Education.
- 59. The following people be approved to serve on the 2023-24 Building Committee on Special Education Subcommittees:

| Building | Subcommittee | Personnel |
|-----------------|----------------------|---------------------------------|
| Ginther | Chairperson(s) | Amy Rybacki |
| | Student’s Teacher(s) | As per regulations |
| Barclay | Chairperson(s) | Audra Knapp |
| | Student’s Teacher(s) | As per regulations |
| Hill | Chairperson(s) | Maria Belpanno |
| | Student’s Teacher(s) | As per regulations |
| Oliver | Chairperson(s) | Colleen Parker/Amber Hildebrand |
| | Student’s Teacher(s) | As per regulations |
| High School | Chairperson(s) | Mike Casale/Matthew Newsome |
| | Student’s Teacher(s) | As per regulations |

- 60. The following people be approved to serve as the building 504 Coordinators for the 2023-24 school year:

- Ginther Kelly Keenan
- Barclay Alana Roberts
- Hill Lauren Combo
- Oliver Jerrod Roberts
- High School Michael Bourne, David Iacchetta, Orlando Benzan

- 61. The following people be approved to serve on the 2023-24 District-wide Committee Membership on the Pre-school Special Education Committee:

| | |
|---------------------------|---|
| Chairperson(s) | Lynn Carragher/Betsy Fitzpatrick/Paulette Reddick |
| County Representative | Cathy Dewey-Napier |
| Evaluator | Assigned by preschool evaluation team |
| Parent Representative(s) | Marisol Barreiro, Paula Liucci, Stephanie McAfee |
| Teacher Representative(s) | As per regulations |

- 62. Authorize the purchasing agent for Monroe 2–Orleans BOCES, to enter into any and all Cooperative Bidding ventures conducted during the 2023-24 school year.
- 63. The following individuals have been authorized by the Board of Education of Brockport Central School District to sign obligations issued by said school district, to wit:
 - Jeffrey Harradine President
 - Jill Reichhart School District Treasurer/Director of Finance
 - Deb Moyer District Clerk
 - Darrin Winkley Assistant Superintendent for Business
- 64. Upon the recommendation of the Superintendent of Schools, that the following individuals be deemed the acting Superintendent of the Brockport Central School District in the event of the unavailability of the Superintendent. In such event, all designees would be authorized to exercise the power of suspension in place of the Superintendent.
 - Lynn Carragher, Assistant Superintendent for Inclusive Education
 - Jerilee Gulino, Assistant Superintendent for Human Resources

Ryan Lanigan, Assistant Superintendent for Instruction
Darrin Winkley, Assistant Superintendent for Business

65. Mr. Howlett moved, seconded by Ms. Robertson, RESOLVED, that the Board approve representatives to the Monroe County School Boards Association Labor Relations Committee as follows:

2023-24:Member: Turbeville
Alternate: Lewis

The motion carried 7-0.

66. Mr. Lewis moved, seconded by Mr. Turbeville, RESOLVED, that the Board approve representatives to the Monroe County School Board Legislative Committee as follows:

2023-24:Member: Carbone
Alternate: Harradine

The motion carried 7-0.

67. Mr. Turbeville moved, seconded by Ms. Robertson, RESOLVED, that the Board approve representatives to the Monroe County School Board Information Exchange Committee as follows:

2023-24:Member: Robertson
Alternate: Howlett

The motion carried 7-0.

68. Mr. Howlett moved, seconded by Mr. Turbeville, RESOLVED, that the Board approve to establish the following Board Subcommittees for the 2023-24 school year:

- ~~Advocacy~~ (see #69)
- Audit
- Brockport's Best
- Budget
- Policy
- Instructional
- Innovation

The motion carried 7-0.

69. Ms. Carbone moved, seconded by Mr. Lewis, RESOLVED, that the Board approve to **not** establish the Advocacy Subcommittee for the 2023-24 school year.

~~2023-24:~~ Member:
 Member:
 Member:
 Alternate:

The motion carried 7-0.

70. Mr. Howlett moved, seconded by Mr. Turbeville, RESOLVED, that the Board approve representatives to serve on the Audit Oversight Committee for the 2023-24 school year as follows:

2023-24: Member: Howlett
 Member: Robertson
 Member: Harradine
 Alternate: Turbeville

The motion carried 7-0.

71. Mr. Howlett moved, seconded by Ms. Robertson, RESOLVED, that the Board approve representatives to serve on the Brockport's Best Committee for the 2023-24 school year as follows:

2023-24: Member: Carbone
 Member: Howlett
 Member: Turbeville
 Alternate: Lewis

The motion carried 7-0.

72. Mr. Turbeville moved, seconded by Ms. Robertson, RESOLVED, that the Board approve representatives to serve on the Budget Committee for the 2023-24 school year as follows:

2023-24: Member: Carbone
 Member: Robertson
 Member: Lewis
 Alternate: Stroup

The motion carried 7-0.

73. Mr. Turbeville moved, seconded by Ms. Robertson, RESOLVED, that the Board approve representatives to serve on the Policy Committee for the 2023-24 school year as follows:

2023-24: Member: Carbone
 Member: Lewis
 Member: Harradine
 Alternate: Stroup

The motion carried 7-0.

74. Mr. Turbeville moved, seconded by Mr. Lewis, RESOLVED, that the Board approve representatives to serve on the Instructional Committee as follows:

2023-24: Member: Carbone
 Member: Robertson
 Member: Howlett
 Alternate: Stroup

The motion carried 7-0.

75. Mr. Lewis moved, seconded by Ms. Robertson, RESOLVED, that the Board approve representatives to serve on the Innovation Committee as follows:

2023-24: Member: Howlett
 Member: Stroup
 Member: Turbeville
 Alternate: Carbone

The motion carried 7-0.

76. Mr. Lewis moved, seconded by Ms. Robertson, RESOLVED, that the Board approve representatives to serve on the District Safety Committee as follows:

2023-24: Member: Turbeville
Alternate: Carbone

The motion carried 7-0.

The reorganization meeting concluded, and the Board went into the Regular meeting.

MINUTES

Mr. Turbeville moved, seconded by Mr. Howlett, the Board of Education approved the June 20, 2023, Regular Board Meeting Minutes. The motion carried 7-0.

Mr. Lewis moved, seconded by Mr. Howlett, the Board of Education approved the June 24, 2023 Special Board Meeting minutes. The motion carried 7-0.

BOARD PRESENTATIONS

None

COMMUNICATION – PUBLIC COMMENTS

None

BOARD REPORTS

- None

1. New Business

None

2. Policy Development

None

3. Instructional Planning & Services**3.1 Verbal – Assistant Superintendent for Instruction**

- Mr. Bruno presented on three proposed books for purchase.

3.2 Book Presentations

- *Out of My Mind*, by Sharon M. Draper
- *Project Hail Mary*, by Andy Weir; and
- *I Will Always Write Back*, by Caitlin Alifirenka, Martin Ganda, and Liz Welch

3.3 Verbal – Lynn Carragher, Assistant to the Superintendent for Inclusive Education and Instruction

- Ms. Carragher discussed the upcoming ESY Summer School Program, 6:1:1 class at the FHS and BOCES 1 & 2 outside agencies.

3.4 Approval of CSE Items

None

4. Personnel

Mr. Howlett moved, seconded by Mr. Turbeville, the Board approved Personnel items 4.1-4.13. The motion carried 7-0 for 4.1-4.6.4 and 4.6.6-4.13. For 4.6.5, Mr. Harradine abstained due to family reasons. That motion carried 6-0.

CERTIFIED**4.1 Appointments**

- 4.1.1 MichaelAnne Pentz, to be appointed as a Special Education Teacher at Ginther School effective September 5, 2023. Pending certificates in Students with Disabilities (Birth – Grade 2) and Early Childhood (Birth – Grade 2). Probationary period September 5, 2023 through September 4, 2027. This expiration date is tentative and conditional only. In order to be eligible and considered for tenure the employee must meet all requirements of Educational Law and corresponding regulations. Annual salary \$45,000.
- 4.1.2 Sofie Palmieri, to be appointed as a Special Education Teacher at Hill School effective September 5, 2023. Initial certificates in Childhood Education (grades 1-6) and Students with Disabilities (grades 1-6). Probationary period September 5, 2023 through September 4, 2027. This expiration date is

tentative and conditional only. In order to be eligible and considered for tenure the employee must meet all requirements of Educational Law and corresponding regulations. Annual salary \$44,075.

- 4.1.3 Tatianna Riggi, to be appointed as a Speech Teacher at Oliver Middle School and High School effective September 5, 2023. Professional certificate in Speech and Language Disabilities. Probationary period September 5, 2023 through September 4, 2026. This expiration date is tentative and conditional only. In order to be eligible and considered for tenure the employee must meet all requirements of Educational Law and corresponding regulations. Annual salary \$50,914.
- 4.1.4 Garrett Hotchkiss, to be appointed as a provisional Cybersecurity Coordinator effective July 17, 2023. Annual salary \$ 77,000 (prorated \$74,038)
- 4.1.5 Nancy Russell, to be appointed as a long-term substitute Pre-Kindergarten Teacher retroactive to April 10, 2023 through June 22, 2023. Professional certificates in Pre-Kindergarten, Kindergarten and grades 1-6, Students with Disabilities grades 1-6 and Students with Disabilities birth – grade 2. Annual salary \$39,000 (prorated \$11,505).

4.2 Resignations

- 4.2.1 Andrew Guignon, Elementary Teacher at Ginther School, to resign effective June 30, 2023.
- 4.2.2 Meagan Lane, Math Teacher at the High School, to resign effective July 4, 2023.
- 4.2.3 Richard Barrett, Technology Teacher at the High School, to resign effective July 14, 2023.

4.3 Substitutes

- 4.3.1 Elizabeth Banner
- 4.3.2 Fiona Kier

4.4 Teacher Immersion Fellowship Program Participants

- 4.4.1 None

4.5 Leaves of Absence

- 4.5.1 Kelly Corsaro, to request an unpaid leave of absences effective August 29, 2023 through June 28, 2024.

4.6 Other

- 4.6.1 Upon the recommendation of the Superintendent, for the reasons of economy the Board of Education hereby abolishes one (1) FTE position in the social studies tenure area effective July 15, 2023.
- 4.6.2 Upon the recommendation of the Superintendent, for the reasons of economy the Board of Education hereby abolishes one (1) FTE position in the LOTE tenure area effective July 15, 2023.
- 4.6.3 Upon the recommendation of the Superintendent, for the reasons of economy the Board of Education hereby abolishes two (2) FTE positions in the elementary tenure area effective July 15, 2023.
- 4.6.4 – 4.6.8 The following teachers to be appointed to the Kindergarten Jump-Start Program August 21, 2023 through August 24, 2023, \$42.00 per hour.
- 4.6.4 Riley DeBellis
- 4.6.5 Sarah Harradine
- 4.6.6 Amy Prate
- 4.6.7 Tracy Robb
- 4.6.8 Morgan Smith
- 4.6.9 Suzanne Wojtas, to be appointed as the K-6 Math/Literacy Sign language Interpreter effective July 17, 2023 through August 10, 2023 at \$42.00 per hour.
- 4.6.10 James Liptak, Summer Accelerated Math Boot Camp Teacher at Oliver Middle School, \$42.00 per hour.
- 4.6.11-4.6.25 **UPDATE** New Hires 2023-24 Salaries
- 4.6.11 Daniela Cregan, English Teacher, \$50,914
- 4.6.12 Sophie DePalma, Speech Teacher, \$45,000
- 4.6.13 Amanda Eggleton, Social Worker, \$49,672
- 4.6.14 Michael Guerrieri, Physical Education Teacher, \$62,541
- 4.6.15 Ashley Homan, Literacy teacher, \$54,829
- 4.6.16 Sarah Luteyn Long-Term Substitute Literacy Teacher, \$44,075
- 4.6.17 Aimee Murphy, FACS Teacher, \$70,186

- 4.6.18 Amber Nellett, Music Teacher, \$48,460
 4.6.19 Tatyana Qadiri, LOTE Teacher, \$63,585
 4.6.20 Sarah Saverino, Long-Term Substitute Literacy Teacher, \$46,125
 4.6.21 Nathanael Scott, Social Studies Teacher, \$44,075
 4.6.22 Morgan Smith, Elementary Teacher, \$44,075
 4.6.23 Jeffrey Taylor, Special Education Teacher, \$60,521
 4.6.24 Jamie Thomas, Part-Time Physical Therapist. \$46,125 (prorated \$13,837)
 4.6.25 Jessica Varley, ELA Teacher, \$54,829
 4.6.26 **UPDATE** Mackenzie Carter, Elementary Teacher at Barclay School updated probationary period ~~August 31, 2022 through August 30, 2026~~ to **September 5, 2023 through September 4, 2027**. This expiration date is tentative and conditional only. In order to be eligible and considered for tenure the employee must meet all requirements of Educational Law and corresponding regulations
 4.6.27 – 4.6.84 Department and Grade Chairs

| | Name | Building | Extra Duty | Amount |
|--------|--------------------|----------|---|------------|
| 4.6.27 | Patricia Arnold | High | District Wide AIS (shared w/ McAdoo) | \$1,188.50 |
| 4.6.28 | Mary Warth | High | District Wide Chair Art | \$3,393.00 |
| 4.6.29 | Suzanne Sodoma | High | H.S Department Chair-Business | \$3,393.00 |
| 4.6.30 | Ariel Dickinson | High | H.S Department Chair-ELA (Shared with Siragusa) | \$1,696.50 |
| 4.6.31 | Dawn Siragusa | High | H.S. Department Chair ELA (Shared with Dickinson) | \$1,696.50 |
| 4.6.32 | Marlea Bahantka | High | H.S Department Chair-LOTE | \$3,393.00 |
| 4.6.33 | Heather Dennis | High | District Wide Chair-Health | \$3,393.00 |
| 4.6.34 | Kathleen Jaccarino | High | District Wide Chair-Library | \$3,393.00 |
| 4.6.35 | Justin Geist | High | H. S Department Chair-Math | \$3,393.00 |
| 4.6.36 | Katelyn Marasco | High | District Wide Chair-Music | \$3,393.00 |
| 4.6.37 | Katelyn Marasco | High | H.S. Department Chair-Music | \$1,696.50 |
| 4.6.38 | Victoria Valente | High | H.S. Department Chair-Music | \$1,696.50 |
| 4.6.39 | Joe Setek | High | H.S Department Chair-PE | \$3,393.00 |
| 4.6.40 | Steven Reiss | High | H.S Department Chair-Science | \$3,393.00 |
| 4.6.41 | Scott Hopsicker | High | H.S Department Chair-Social Studies | \$3,393.00 |
| 4.6.42 | Gordon Dibattisto | High | H.S Department Chair-Technology | \$3,393.00 |
| 4.6.43 | Sundae Avery | High | H.S. Department Chair Special Education | \$3,393.00 |
| 4.6.44 | David Messbauer | High | H.S Department Chair-Counseling | \$3,393.00 |
| 4.6.45 | Holly VanEpps | OMS | Subject Area Leader-ELA | \$2,377.00 |

| | | | | |
|--------|----------------------|---------|--|------------|
| 4.6.46 | Alicia Pakusch | OMS | Subject Area Leader-Math | \$2,377.00 |
| 4.6.47 | John Akers | OMS | Subject Area Leader-Social Studies | \$2,377.00 |
| 4.6.48 | Amy Phillips | OMS | Subject Area Leader-Science | \$2,377.00 |
| 4.6.49 | Julie Dioguardi | OMS | Subject Area Leader-LOTE | \$2,377.00 |
| 4.6.50 | Janice Johnson | OMS | Subject Area Leader-Health | \$2,377.00 |
| 4.6.51 | Casey Coon | OMS | Subject Area Leader-Technology | \$2,377.00 |
| 4.6.52 | Lisa Lancia | OMS | Subject Area Leader-Special Areas | \$2,377.00 |
| 4.6.53 | Hugo Herrera | OMS | Subject Area Leader-PE | \$2,377.00 |
| 4.6.54 | Scott Nugent | OMS | Fitness Department Chair | \$3,393.00 |
| 4.6.55 | Christina Latronica | OMS | Subject Area Leader-Special Education | \$2,377.00 |
| 4.6.56 | Amber Hildebrand | OMS | Subject Area Leader-Mental Health | \$2,377.00 |
| 4.6.57 | Kristin McAdoo | OMS | AIS Chair Secondary (split w/ Arnold) | \$1,188.50 |
| 4.6.58 | Karen Ekeze | Ginther | Grade Chair-UPK | \$2,377.00 |
| 4.6.59 | Jessica Mangiameli | Ginther | Grade Chair-Kindergarten (split w/ Grillo) | \$1,118.50 |
| 4.6.60 | Kylie Grillo | Ginther | Grade Chair-Kindergarten (split w/ Mangiameli) | \$1,118.50 |
| 4.6.61 | Alissa Mitchell | Ginther | Grade Chair-1st grade (split w/ Aguglia) | \$1,118.50 |
| 4.6.62 | Liza Aguglia | Ginther | Grade Chair-1st grade (split w/ Mitchell) | \$1,118.50 |
| 4.6.63 | Kristina Kirchgraber | Barclay | Grade Chair-2nd grade (split w/Shatzel) | \$1,118.50 |
| 4.6.64 | Jodie Shatzel | Barclay | Grade Chair-2nd grade (split w/Kirchgraber) | \$1,118.50 |
| 4.6.65 | Anna Underwood | Barclay | Grade Chair-3rd grade (split w/ Rugari) | \$1,118.50 |
| 4.6.66 | Joe Rugari | Barclay | Grade Chair-3rd grade (split w/ Underwood) | \$1,118.50 |
| 4.6.67 | Julie Wilson | Hill | Grade Chair-4th grade | \$2,377.00 |
| 4.6.68 | Kelly Kinslow | Hill | Grade Chair-5th grade (split w Squilante) | \$1,188.50 |
| 4.6.69 | Heidi Squilante | Hill | Grade Chair-5th grade (split w. Kinslow) | \$1,188.50 |
| 4.6.70 | Jenna Murgillo | Hill | Elementary Chair -Special Education (split w/ Schillaci) | \$1,118.50 |
| 4.6.71 | Cathy Schillaci | Barclay | Elementary Chair -Special Education (split w/Murgillo) | \$1,118.50 |

| | | | | |
|--------|----------------------|--------------|--|------------|
| 4.6.72 | Kristen Geroux | Barclay | AIS Chair Elementary | \$2,377.00 |
| 4.6.73 | Amy Rybacki | Ginther | CSE Sub-Committee Chair | \$2,377.00 |
| 4.6.74 | Audra Naujokas-Knapp | Barclay | CSE Sub-Committee Chair | \$2,377.00 |
| 4.6.75 | Maria Belpanno | Hill | CSE Sub-Committee Chair | \$2,377.00 |
| 4.6.76 | Amber Hildebrand | OMS | CSE Sub-Committee Chair | \$2,377.00 |
| 4.6.77 | Colleen Parker | OMS | CSE Sub-Committee Chair | \$2,377.00 |
| 4.6.78 | Michael Casale | HS | CSE Sub-Committee Chair | \$2,377.00 |
| 4.6.79 | Matt Newsome | HS | CSE Sub-Committee Chair | \$2,377.00 |
| 4.6.80 | Betsy Fitzpatrick | Inclusive Ed | CSE Chair | \$3,393.00 |
| 4.6.81 | Betsy Fitzpatrick | Inclusive Ed | CPSE Chair | \$3,393.00 |
| 4.6.82 | Jeanmary Day | Barclay | Mental Health Chair K-5 (Split w Kramer) | \$1,188.50 |
| 4.6.83 | Peter Kramer | Ginther | Mental Health Chair K-5 (Split w Day) | \$1,188.50 |
| 4.6.84 | Amy Dunn | Ginther | Speech Department Chair | \$3,393.00 |

CLASSIFIED

4.7 Appointments

- 4.7.1 Charmaine Prate, to be appointed as a probationary Food Service Helper at Barclay School effective August 30, 2023. Rate is set at \$15.50 per hour. Probationary period begins on August 30, 2023 and ends on August 29, 2024. (Pending fingerprint clearance.)
- 4.7.2 ~~Robert Hedrick, to be appointed as a probationary Bus Driver in the Transportation Department effective September 5, 2023. Rate is set at \$21.00 per hour. Probationary period begins September 5, 2023 and ends on September 4, 2024. RESCINDED ACCEPTANCE~~
- 4.7.3 Colleen Mattison, to be appointed as a provisional Payroll Clerk in the Business Office effective July 17, 2023. Rate is set at her current hourly rate. Probationary period is to be determined.

4.8 Resignations

- 4.8.1 Kaylee Pilon, Teacher Aide, Oliver Middle School, resigning effective June 23, 2023.
- 4.8.2 Jeffrey Higgins, Automotive Mechanic, Transportation Department, resigning effective July 8, 2023.
- 4.8.3 William Hesse, Food Service Helper, High School, terminated effective June 28, 2023.
- 4.8.4 John Falkowski, Bus Driver, Transportation Department, resigning effective June 30, 2023.
- 4.8.5 Colleen Mattison, Office Account Clerk, Business Office, resigning effective July 16, 2023, pending board approval to the position of Payroll Clerk.
- 4.8.6 Garrett Hotchkiss, Senior Network Technician, CEPACS Department, resigning effective July 16, 2023, pending board approval to the position of Cyber Security Coordinator.

4.9 Substitutes

- 4.9.1 Diego Arellano Jasso, Student Cleaner
- 4.9.2 Nicole Dobbins, Nurse
- 4.9.3 Thaddeus Brudz, Bus Attendant (working towards CDL)
- 4.9.4 ~~Erin Allen, Bus Attendant (working towards CDL)~~ **RESCINDED ACCEPTANCE**

4.9.5 Samantha Hanzlik, Bus Attendant (working towards CDL)

4.9.6 Paul Rose, Student Cleaner

4.10 Volunteers

4.10.1 Patricia Crowell

4.10.2 Paula DeMarco

4.10.3 Claudette Drew

4.10.4 Caroline McClendon

4.10.5 Samantha Pastore

4.10.6 Jeremy Sage

4.10.7 Sara Sage

4.10.8 Gretchen Spittler

4.11 College Participants

4.11.1 Daniel Behrend, Student Teaching, (P. Thore)

4.11.2 Brendan Carroll, Field Experience, (M. Schirmer)

4.11.3 Andrew Cavuoto, Field Experience, (B. Harrington)

4.11.4 Madeline Charwonik, Field Experience, (B. Moorhead)

4.11.5 Julianne Dardis, Field Experience, (J. Jackson)

4.11.6 Carter Dauenhauer, Field Experience, (H. VanEpps)

4.11.7 Rachel Drew, Practicum, (C. Howlett)

4.11.8 Allyson Durkee, Field Experience, (D. Resseguie)

4.11.9 Carmeron Ecker, Field Experience, (J. Akers)

4.11.10 Elizabeth Ervin, Field Experience, (A. Rodak)

4.11.11 Magdalene Hantho, Student Teaching, (A. Pakusch)

4.11.12 Andrew Horner, Field Experience, (M. Kiesow)

4.11.13 Hailey Keppner, Field Experience, (E. Reed)

4.11.14 Daniel Kielszek, Field Experience, (E. Waite)

4.11.15 Jessica Kincaid, Internship, (Inclusive Education Dept.)

4.11.16 Tyler Knicley, Field Experience, (T. Rispoli)

4.11.17 Sophie Langdon, Field Experience, (K. Widrick)

4.11.18 Victoria Lesniak, Field Experience, (T. Jackson)

4.11.19 Jillian Owens, Student Teaching, (S. Fiorino)

4.11.20 Kari VanAllen, Field Experience, (J. Wentworth)

4.12 Leaves of Absence

None

4.13 Other

4.13.1 – 4.13.4 The following staff have been appointed to the Sports Study Hall at the Oliver Middle School (at their current regular hourly rate) for the 2023-2024 school year.

4.13.1 Charlene Nowicki (Regular)

4.13.2 Andrea Benham (Regular)

4.13.3 Amanda Wagner (Regular)

4.13.4 Catherine Raleigh (Substitute)

4.13.5 Angela Abram has been appointed to the Student Learning Center at Oliver Middle School (at her current regular hourly rate) for the 2023-2024 school year.

4.13.6 **UPDATE** – Jennifer Miller, change from Temporary appointment to Probationary appointment as Office Clerk III, effective July 15, 2023. Probationary period begins on July 15, 2023 and ends on July 14, 2024.

4.13.7 – 4.13.8 **UPDATE** New Hires 2023-2024 Salaries

4.13.7 Stephanie Poplaski, Teacher Aide, \$15.50

4.13.8 Heather Pimm, Nurse Aide, \$15.50

5. Financial

5.1 Verbal – Jill Reichhart, Director of Finance

- Ms. Reichhart updated the Board on the internal audit function and upcoming audit committee meeting.

Mr. Turbeville moved, seconded by Ms. Robertson, the Board of Education approved Financial Items 5.2-5.6. The motion carried 7-0.

- 5.2 Donation from the Carolyn Ray Foundation of 210 books to be distributed to summer school students.
- 5.3 Treasurer’s Report for May 2023
- 5.4 Financial Report for May 2023
- 5.5 Financial Statement of Extraclassroom Activity Funds for the Hill School and Oliver Middle School for May 2023
- 5.6 Donation from Staples of 784 Crayola Crayon/Marker/Color Pencil Kits for elementary students.

6. Physical Plant, Safety & Security, Transportation and Support Services

6.1 Verbal – Darrin Winkley, Assistant Superintendent for Business

- Mr. Winkley provided an update on the Capital Project work around campus. High School elevator work starts next week; Ginther roof work is underway and boiler work is progressing.

7. Human Resources

7.1 Verbal – Jerilee Gulino, Assistant Superintendent for Human Resources

- Ms. Gulino shared hiring season is underway, and teachers have updated commitment letters with very positive reviews. Ms. Gulino and Ms. Carragher met with every building to review staffing, and everyone is positive with the plan.

8. Report of the Superintendent of Schools

8.1 Verbal – Sean C. Bruno, Superintendent of Schools

- Mr. Bruno provided the following updates:
 - Capital Project work – will soon present where we are at this point. The goal is at the 7-25 Board meeting to provide more information about the plan and bring ideas regarding marketing and incorporating the community.
 - Board Room upgrades (including new furniture and photo frames).
 - UPK (a fifth classroom was added for full day PreK and there is one half day section for the 2023-24 school year.
 - Rachel’s Challenge will continue this year with chain reaction events scheduled for middle school and high school, Friends of Rachel training and a community evening event planned for this fall.

9. Board Operations

9.1 2023-24 Board of Education Meeting Schedule

10. Old Business

None

11. Other Items of Business

None

12. Round Table

- Mr. Lewis suggested a retreat or workshop for Board members to discuss Board operations and processes. Mr. Lewis also discussed getting additional information on WEMOCO programs.

13. Executive Session

13.1 Ms. Robertson moved, seconded by Mr. Howlett, RESOLVED the Board of Education adjourn the meeting at 6:50 p.m. to enter into Executive Session for the purpose of discussing the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation. The motion carried 6-0. (Mr. Stroup was excused at 6:33 p.m.)

Ms. Robertson moved, seconded by Mr. Turbeville, the Board entered into executive session at 6:59 p.m. The motion carried 6-0.

Mr. Lewis moved, seconded by Mr. Turbeville, the Board adjourned executive session and entered into regular session at 7:25 p.m. The motion carried 6-0.

14. Adjournment

14.1 Ms. Robertson moved, seconded by Mr. Turbeville, the Board adjourned the meeting at 7:25 p.m. The motion carried 6-0.

Prepared by:



Debra Moyer, District Clerk

July 26, 2023

Date